



CSR Policy

1. PREAMBLE:

This policy is designed to discharge the Company's responsibility as a corporate citizen and to lay down the guidelines and mechanism for carrying out socially useful activities/ projects and programs for welfare & sustainable development of community at large.

The terms, rules and regulations mentioned in this policy are as per the Companies Act, 2013 and rules made there under.

2. TITLE & APPLICABILITY:

This policy encompasses the Company's philosophy for delineating its responsibility as a corporate citizen and lays down the guidelines and mechanism for understanding socially useful programmes for welfare & sustainable development of the community at large is titled as the '**Ravi Technoforge Pvt. Ltd. CSR Policy**'

This policy is in compliance of section 135 of the Companies Act, 2013 and the Companies (Corporate Social Responsibility Policy) Rules, 2014 (the Rules).

3. DEFINITIONS:

The words and expressions used in this Policy are defined as under –

- a. "Act" means the Companies Act, 2013.
- b. "Board" means Board of Directors of the Company.
- c. "Company" means "**Ravi Technoforge Private Limited**".
- d. "CSR Committee" means the Corporate Social Responsibility Committee of the Board of Directors of the Company referred to in section 135 of the Act.
- e. "Corporate Social Responsibility (CSR)" means the responsibility of the Company to undertake the projects and programmes relating to the activities covered under the subjects enumerated in Schedule VII of the Act and approved by the Board in pursuance of recommendations of the CSR Committee.
- f. "CSR Activities" means the activities of the Company as per this Policy and restructured time to time.



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- g. “CSR Rules” means the Companies (Corporate Social Responsibility Policy) Rules, 2014 notified by the Government of India, Ministry of Corporate Affairs and any amendments made thereof from time to time.

The words and expressions used and not defined in this Policy shall have the same meanings respectively assigned to them in the Act or CSR Rules.

4. **CSR VISION STATEMENT AND GUIDING PRINCIPLES:**

The Company shall carry out its CSR activities as sustainable enterprise for the benefit of its present and future generations of stakeholders and will continue to enhance value creation in the society and in the community in which it operates as a Socially Responsible Corporate. The Company shall carry out CSR by itself or through any organization approved by CSR Committee.

5. **RESOURCES & FUNDING:**

- ❖ For achieving its CSR objectives through implementation of meaningful & sustainable CSR program, Ravi Technoforge Private Limited shall endeavor to allocate the funds in accordance with applicable law. Any income arising from CSR funds or any Surplus arising out of CSR activities shall also be used for CSR. It is clarified that surplus arising out of CSR projects/ programs shall not form part of business profits of the Company.

6. **CSR PLAN:**

Company shall prepare its Annual CSR Plan at the beginning of each Financial Year according to the availability of resources, on recommendation of the CSR Committee and approval of the Board.

The CSR activities proposed to be undertaken shall be the activities falling within the purview of Schedule VII of the Companies Act, 2013 as amended from time to time and does not include the activities undertaken in pursuance of normal course of business of the Company.

The Focus areas shall be:

- ❖ **Combating diseases** like human immunodeficiency virus, acquired immune deficiency syndrome, malaria.
- ❖ **Promoting education**, including special education and employment enhancing vocation skills especially among children, women, elderly and differently abled and livelihood enhancement projects.
- ❖ **Promoting gender equality**, empowering women, setting up homes and hostels for women and orphans.



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- ❖ **Ensuring environmental sustainability**, ecological balance and protection of natural resources

7. **CSR COMMITTEE:**

Ravi Technoforge Pvt. Ltd. CSR Committee which will be ultimately responsible for the CSR projects undertaken will report to Board.

Responsibilities of CSR Committee shall be;

- ❖ Formulate and update CSR policy, with the approval of the Board
- ❖ Approve projects that are in line with the CSR Policy
- ❖ Put monitoring mechanism in place to track the progress of each project
- ❖ Recommend the CSR expenditure to the Board for its approval.

8. **IMPLIMENTATION:**

- ❖ CSR Programs shall be implemented with active participation of the local community, wherever possible, and in consultation with related government agencies wherever applicable.
- ❖ The Company shall give preference to CSR in the local areas.
- ❖ While identifying long term programmes, all possible efforts shall be made to define a) Programme objectives b) Baseline survey- It would give the basis on which the outcome of the programme would be measured c) Implementation schedules - Timelines for milestones of the programme d) Responsibilities and authorities e) Major results expected and measurable outcome.
- ❖ Company shall run CSR program on its own or through appropriate third parties.

9. **MONITORING AND FEEDBACK:**

- ❖ To ensure effective implementation of the CSR programmes, the Company shall put in place, suitable monitoring mechanism.



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- ❖ CSR Committee shall periodically monitor the progress of CSR projects, programs and activities incorporated in the CSR Policy and shall hold periodic review meetings.
- ❖ CSR Policy will be displayed on the Company's corporate website.
- ❖ An Annual report on CSR containing the particulars as prescribed under the Companies (Corporate Social responsibility Policy) Rules, 2014 shall form part of Annual Report of the Company.

10. **GENERAL:**

- ❖ In case of any doubt with regard to any provision of the CSR Policy and also in respect of matters not covered herein, a reference should be made to the CSR Committee.
- ❖ The Board of Directors on its own and/or as per the recommendations of CSR Committee reserves the right to modify, cancel, add, or amend its CSR Policy as and when required as deemed fit. Any or all provisions of the CSR Policy would be subject to revision/amendment in accordance with the Regulations on the subject as may be issued from relevant statutory authorities, from time to time and subject to the provisions of the Companies Act, 2013 and Rules framed there under.